Hancock County Tourism is supported through a 5% innkeeper’s tax on all hotel guests. Since these are tax dollars, all grantees are required to report to the Hancock County Tourism exactly where the granted money was spent. This creates transparency in the spending of tax dollars through documentation of where and how these dollars were used. Therefore, as a recipient of Hancock County Tourism grant dollars – you must show a receipt for all of the grant dollars that were awarded to you. Failure to account for this money with a receipt may result in the Tourism Commission requesting a return of those unaccounted dollars. Any unspent dollars that you were awarded, must be returned to the Hancock County Tourism Commission.

Furthermore, Tourism is designed to bring people who live outside of the county boundaries to events, and attractions that are inside the county boundaries. Therefore, as a part of the granting process, you are required to show how people from outside of the county are being drawn to your event or attraction. You must have taken some effort to track visitors either through surveys, registration, or some other form of information gathering purposes. This justifies the use of tourism grant dollars by attracting out of county visitors.

Lastly, since the Tourism grant is supported through the innkeeper’s tax, you must demonstrate some effort to involve hotels in your event or project. This could be working with hotels to secure rooms for vendors or visitors, providing a link to the listing of the hotels located on the Tourism website on your website, advertising our local hotels in your event literature, offering information about your event or attraction to the local hotels to enhance their guests’ visit. As a part of this report, you will need to show how you made an effort to involve the hotels in your event or attraction.

If you should have any questions or concerns, please do not hesitate to contact the Hancock County Tourism Office at 317-477-8687. You can also email the office at info@visitinhancock.org The Executive Director, Brigette Cook Jones, will help you facilitate the grant process and answer any questions.
Applicant Information

Company, Business or Organization Name Applying for the Grant:

Hancock County Herb Society

Contact Person and Title:  Carolyn Swinford, Acting President

Mailing Address:  1758 W 400 N

City:  Greenfield  State:  IN  Zip:  46140

Preferred Phone Number:  317-326-2274  Alternate Number:  

Email:  cjswinford@gmail.com

Event or Project Information

Describe the project or event:  Irrigation System for the James Whitcomb Riley Home & Museum gardens

If this was an event, what was your attendance?  n/a

How did you/will you track outside visitors to your event or project?

By using the attendance statistics/numbers from the Riley Home & Museum, the Pixie Garden programs, ‘Lizabuth Ann’s Kitchen rentals, by any educational opportunities presented and tracked at the Riley Home & Museum

If your event has already happened can you provide out of county statistics?  n/a

How did you engage/will you engaging the county hotel industry in your event or project?
Will include a link to the Hancock County Tourist Commission list of hotels, found under the Where to Stay tab (http://visitinhancock.org/stay/) in our garden brochures.

Where did you place the Hancock County Tourism logos as a sponsor of your event or attraction?

Will include the Hancock County Tourism logo and information that the irrigation system was financed by a grant from the Hancock County Tourist Commission in our garden brochures.

Tourism Support Budget

What was the total amount that you received as grant support from the Tourism Commission?

$3,100.00

Please provide a breakdown of the expenditures that were paid using Tourism grant monies. Please attach a copy of all receipts. You may attach a separate budget breakdown.

Project Needs Description: Installation of irrigation system for the gardens between the Riley Home and museum

(i.e. advertising, project support, studies or plans, operating expenses)

$3,100.00

Installation of irrigation system

$______________

$______________

$______________

Were there any unspent Tourism funds? Yes or No?

If yes, state the amount, and submit a check made out to the Hancock County Tourism Commission: _________________.

Signature

I hereby submit this report and supportive documents for the final tourism grant report. I have certified that all of the information contained in this report is true, complete and accurate.

Applicant Signature: Carolyn Swinford Date: 11/12/19

Title: President

Company or Business Name: Hancock County Herb Society
Where did you place the Hancock County Tourism logos as a sponsor of your event or attraction?

Will include the Hancock County Tourism logo and information that the irrigation system was financed by a grant from the Hancock County Tourist Commission in our garden brochures.

**Tourism Support Budget**

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Project Needs Description: **Installation of irrigation system for the gardens between the Riley Home and museum**

(i.e. advertising, project support, studies or plans, operating expenses)

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<thead>
<tr>
<th>Amount</th>
<th>Description</th>
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<tbody>
<tr>
<td>$3,100.00</td>
<td>Installation of irrigation system</td>
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<tr>
<td>$</td>
<td></td>
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<tr>
<td>$</td>
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</tr>
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</table>

Were there any unspent Tourism funds? **Yes** or **No**?

If yes, state the amount, and submit a check made out to the Hancock County Tourism Commission: ________________________________

Signature

I hereby submit this report and supportive documents for the final tourism grant report. I have certified that all of the information contained in this report is true, complete and accurate.

Applicant Signature: **Caroline Hargrave**  Date: **11/29/19**

Title: **President**

Company or Business Name: **Hancock County Herb Society**
S&S Irrigation, Inc.
(317)849-0627

Invoice #46929
Please Remit $3,100.00

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<th>Description</th>
<th>Quantity</th>
<th>Unit Price</th>
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<tr>
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<td>1 Each</td>
<td>3100.00</td>
<td>3,100.00</td>
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Installation of irrigation system for landscape beds.

Pd. 9-30-19
CK. # 1039

S&S Irrigation, Inc.
1924 N Meridian Rd
Greenfield, IN 46140

James Whitcomb Riley Museum
250 W Main St
Greenfield, IN 46140

PLEASE INDICATE PAYMENT AMOUNT & CHECK NUMBER

<table>
<thead>
<tr>
<th>AMOUNT</th>
<th>CHECK NO.</th>
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</table>

S&S Irrigation, Inc.
1924 N Meridian Rd
Greenfield, IN 46140

Please Remit
Printed 12/08/19
Invoice # 46929

$3,100.00
Hancock County Herb Society

Greenfield, Indiana

Organized in 1998

Mission:

“To promote the knowledge, use and enjoyment of herbs through education programs, research and gardening opportunities.”

Benefits of Membership:

1.) Learn about herbs and their many uses – culinary, aromatic, medicinal and ornamental
2.) Educational programs
3.) Garden tours and outings
4.) Friendships with others who grow and use herbs
5.) Opportunities for community service

Members must serve on at least one committee of their choice, including:

- Program/Education
- Membership

- Project
- Ways and Means
- Hospitality/Courtesy
- Historian/Archivist
- Nominating
- Publicity
- Botany/Horticulture
- Gardens

Offices include:

- Chairman
- Vice Chairman
- Secretary
- Treasurer

Annual membership dues of $15, due in August.
Annual Events:

- Members maintain garden beds at the Riley Home and Museum
- Members present program on the international “Herb of the Year”
- Spring plant sale in May
- June Anniversary Party
- Involvement in Riley Days activities
- December Christmas Pitch-in

When staying in Hancock County, please visit: http://visitinhancock.org/stay/

Riley Garden projects:

- Rose & Arbor Garden
  The Rose - poem by J.W. Riley
- Pixie Garden
  The Pixy People - poem by J.W. Riley
- Butterfly Garden
  The Jaybird - poem by J.W. Riley
- Pioneer Garden
  Pioneer Herbs and their Uses information plaque
- Water Feature Garden
  The Brook-Song - poem by J.W. Riley

Irrigation system funded by a grant from Hancock County Tourism Commission. Thank you!

The Hancock County Herb Society welcomes new members!

For more information, please contact:

Deborah Smith – 317-586-1027
columbia80mo@gmail.com
or
Carolyn Swinford – 317-326-2274
cjswinford@gmail.com

********************************************

Name: _______________________
E-mail: _____________________
Address: ____________________
Phone: ______________________

LITTLE BROOK BY J.W. RILEY

Little brook! Little brook!

You have such a happy look—
Such a very merry manner, as
You swerve and curve and crook—
And your ripples, one and one,
Reach each other's hands and run
Like laughing little children

In the sun!