



Hancock County Tourism and Visitor Center
 119 W. North St.
 Greenfield, IN 46140

Director's Expense Report

Date from: 07/11/2018

Date to: 08/14/2018

Date	Vendor	Description	Amount	Category	Code
07/17/2018	Greenfield Chamber	Chocolate Walk Registration Fee	\$25.00	Events	34201
07/24/2018	Greenfield Post Office	Stamps	\$6.00	Postage	32100
07/31/2018	Google	Fee for Email	\$21.40	Website	43020
08/09/2018	Good's Candy Shop	Chocolate for the Chocolate Walk	\$913.50	Supplies	21100

Date Approved by the HCTC Board: _____

Treasurer: _____

Notes:

PO CK # 508 \$25.00
7/17/2018

EVENT EXPENSE:
34201
BRZ

"Chocolate Walk 2018"

Friday, August 10, 2018 5pm—9pm – BUSINESS PARTICIPATION FORM (deadline 7/27)

Vendor Participation Fee is \$25.00 (money goes towards ReadUP donation & an event t-shirt)

Participating Business: Hancock County Tourism & Visitor Center

Business Address: 119 W North St. Greenfield

Contact Person: Brigette Jones Contact Person's Phone #: 317-477-8687

Contact Person's E-Mail: bjones@visitinhancock.org

Website: www.visitinhancock.org What Size of T-Shirt: S M L XL XXL

****Sponsor/Donation:**

I will be providing Chocolate for participants to sample (please review rules & regulations)

Please list the specific chocolate you will be offering: Small bar chocolate w/ logo (remember to be creative & unique! See suggested examples on the following sheet. **Guests are expecting more of a gourmet chocolate & not something they can purchase from the store themselves.**)

I will sponsor the Chocolate Walk event (\$100 - \$750+). See Sponsor form for details.

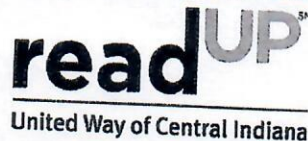
I will provide a door prize or gift certificate to be awarded to participants

RULES & REGULATIONS

- Due to Health Regulations all chocolates provided to participants during the Chocolate Walk 2018 **MUST** be made in a Commercial kitchen
- Please provide wrapping or method of transport (zip-lock bags, foil wrap, baking cups, etc.) for your sample in the event participants cannot consume it immediately. We will be providing larger bags with map & program in it.
- Serving gloves must be worn when handling chocolate.
- Participants will be judging your chocolate and voting on their favorite (voting form is located on the back of the punch card & traveling trophy will be given to winning vendor)
- You will need to remain open from **5:00pm—9:00pm**.
- You are agreeing to provide ONE sample of chocolate for each participant. We will be selling **350 tickets** to participants. Please plan accordingly.

Miscellaneous Info/Tips

- Headquarters for the event will be the Greenfield Area Chamber of Commerce building located at One Courthouse Plaza, restrooms are available in that building. More info call 317.477.4188
- If possible—a pitcher of water and small cups are suggested for the participants at your location.
- If you would like to provide a chocolate recipe please contact Retta Livengood at rlivengood@greenfieldcc.org by July 23 for consideration to be included in the program.
- If you are a retail location, we suggest you place your chocolate samples in the back part of your store to make sure participants walk as far into your store as possible to see all of the products you have to offer!



=====
GREENFIELD
207 N STATE ST
GREENFIELD
IN
46140-9998
1734100708
07/24/2018 (800)275-8777 10:06 AM
=====

Table with 3 columns: Product Description, Sale Qty, Final Price. Row 1: Scooby-Doo! (Unit Price:\$6.00), 1, \$6.00. Row 2: Total, \$6.00.

Debit Card Remit'd \$6.00
(Card Name:VISA)
(Account #:XXXXXXXXXX5153)
(Approval #:)
(Transaction #:351)
(Receipt #:011072)
(Debit Card Purchase:\$6.00)
(Cash Back:\$0.00)
(Entry Mode:Chip)
(AID:A0000000980840)
(Application Label:US DEBIT)
(PIN:Verified by PIN)
(Cryptogram:E6266107BA39C718)
(ARC:00)
(CVR:420000)
(IAD:06010A03600000)
(TSI:6800)
(TVR:8000048000)

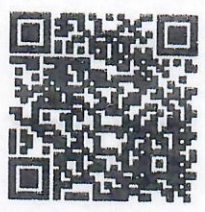
Preview your Mail
Track your Packages
Sign up for FREE @
www.informedelivery.com

All sales final on stamps and postage
Refunds for guaranteed services only
Thank you for your business

HELP US SERVE YOU BETTER
TELL US ABOUT YOUR RECENT
POSTAL EXPERIENCE

Go to:
https://postalexperience.com/Pos
840-5460-0065-004-00018-02430-01

or scan this code with
your mobile device:



or call 1-800-410-7420
YOUR OPINION COUNTS



Invoice

Invoice number: 3482730147

Google LLC
1600 Amphitheatre Pkwy
Mountain View, CA 94043
United States
Federal Tax ID: 77-0493581

Bill to

Brigette Jones
Hancock County Tourism
119 West North Street
Greenfield, IN 46140
United States

Details

Invoice number3482730147
Invoice dateJul 31, 2018
Billing ID7305-8234-5622
Domain namevisitinhancock.org

Google Cloud - GSuite

Total in USD **\$21.40**

Summary for Jul 1, 2018 - Jul 31, 2018

Subtotal in USD	\$20.00
State sales tax (7%)	\$1.40
Total in USD	\$21.40

Subscription	Description	Interval	Quantity	Amount(\$)
G Suite Basic	Usage	Jul 1 - Jul 31	4	20.00
Subtotal in USD				\$20.00
State sales tax (7%)				\$1.40
Total in USD				\$21.40

Good's Candy Shop

1423 W. 53rd Street
Anderson, Indiana 46013
765-642-7247

INVOICE

Work Order #: 10550
Account #: 3174778687
Page: 1 of 1
Date: 8/9/2018
Time: 10:38:06 AM
Cashier: 1
Register #: 6

Bill To: Brigette Cook Jones
Hancock County Tourism
119 W North Street
Greenfield, IN 46140
317-477-8687

Ship To: Brigette Cook Jones
Hancock County Tourism
119 W North Street
Greenfield, IN 46140
317-477-8687

Reference:
Comment: net 30 days

Rep	Item Lookup Code	Description	Quantity	Price	Extended
	188	Thanks Business Greet Card	350	\$1.61	\$563.50
		Quantity RTD:	0		
		Quantity On Order:	350		
		Quantity Picked Up:	0		
	M109	Custom Tooling for Mold	1	\$350.00	\$350.00
		Quantity RTD:	0		
		Quantity On Order:	1		
		Quantity Picked Up:	0		

Thank you for shopping
Good's Candy Shop
Please come again!

Sub Total \$913.50
Sales Tax \$0.00
Total \$913.50

Deposit Payment \$0.00
Total Purchased \$0.00
Total Due \$0.00

Change Due \$0.00

Remaining Deposit \$0.00
New Balance \$913.50

**Reflects your
5% discount**

Good's Candy Shop
1423 W. 53rd Street
Anderson, Indiana 46013
765-642-7247

Sales Receipt

Work Order #: 10550
Transaction #: 747934
Account #: 3174778687
Date: 8/10/2018 Time: 4:23:30 PM
Cashier: 1 Register #: 2

net 30 days

Description	Amount
Thanks Business Greet Card	\$591.50
Discount	(\$28.00)
350 @ \$1.61	
Custom Tooling for Mold	\$350.00
=====	
Sub Total	\$913.50
IN	\$0.00
Total	\$913.50
=====	
Credit Card Tendered	\$913.50
Card: XXXXXXXXXXXX5153	
Auth: 330425	
Change Due	\$0.00

You saved \$28.00!
We hope you'll come back soon!