

Hancock County Tourism and Visitor Center  
119 W North St  
Greenfield IN 46140  
317-477-8687  
info@visitinhancock.org

September 19<sup>th</sup>, 2019

Dear Hancock County Tourism Commission,

The Pennsy Trails of Hancock County Inc. is submitting a grant to the DNR's Next Level Trails program for funds to support the connection of the Pennsy Trails from 400-600 West. The 500 West and 600 West trail crossings are extremely busy and a hazard for trail users. We are asking the Hancock County Tourism Commission to provide funds for all, or at least 20%, for two Pedestrian Hybrid Signals.

The project will go for bid in early 2021. This information is important now to show a 20% match support with our NLT grant application due in October 2019. *We are requesting a pledge letter to include in our grant application due in October.* Please place this on your letter head and mail to Pennsy Trails 4108 West 400 South, New Palestine IN 46163.

Please consider supporting this project with funds. This project will benefit the residents of Hancock County and the State of Indiana.

Mary Ann Wietbrock, President  
Cell 317-410-9140

Tim McCarthy, Vice President  
Cell 317-242-9124

Pennsy Trails of Hancock County Inc.  
4108 W 400 S  
New Palestine IN 46163  
pennsytrails@gmail.com

**SEE attached 6 pages of the grant application**



Hancock County Tourism Commission  
Grant Application  
Hancock County Tourism & Visitor Center Office 119 W. North St., Greenfield, IN 46140  
317-477-8687 ♦ info@visitinhancock.org ♦ www.visitinhancock.org

Company, Business or Organization Name Applying for the Grant:

Pennsy Trails of Hancock County Inc.

Contact Person and Title:

MARY ANN WIETBROCK, President

Mailing Address:

4108 W 400 S

City:

New Palestine

State:

IN

Zip:

46163

Preferred Phone Number:

317-410-9140

Alternate Number:

317-242-9124

Email:

PennsyTrails@gmail.com

Jim McCarthy

Date of Incorporation:

Dec 7, 2016

Federal Tax ID Number (if applicable)

NA

Are you a 501c3 Not for Profit?

yes

If you are not, how are you considered a Not for

Profit?

Tax Exempt Number:

31675

Please List Board of Directors, Committee or Project Members (you may attach a separate sheet with a list of all board members if needed):

Jim McCarthy Mary Ann Wietbrock Peggy Brewer  
Louise Thompson Amy Matthews

**Request Information**

The overall project cost is \$1.7 million +  
Describe the project need or event:

See attached, we are required to  
show a 20% + match for the entire project  
to connect 600 west to 400 west.

If the need is for an event, what is your estimated attendance?

How will the funding of this request increase tourism or impact other Hancock County businesses in a positive manner?

The Pennsy trail will be connected to  
the Cumberland section of the Pennsy, the Marion  
county section of the Pennsy, The National Road  
Heritage Trail in Indiana, and the Indiana State  
Visionary Trails system



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How are you planning on engaging the county hotel industry in your event or project?

Posting logo & website visitinhancock.org  
on our website & Facebook pages  
Pennsylvania.org 1200+ friends

How do you plan to measure the tourism impact on visitors with this project or event?

Traffic Surveys will continue every 2 years  
2019 results show a 200% increase in traffic use over  
the last 2 years.

What is the total amount that you are requesting the Tourism Commission to support?

\$ 28,687.60 + is 20% of the cost of 2 Pedestrian signals

Please provide a breakdown of the Tourism Support Budget for your event. You may submit separate documents.

Project Needs Description: Attached  
(i.e. advertising, project support, studies or plans, operating expenses)

\$ The Pedestrian signal is a bid item  
within the entire construction package  
for 500-600 west.

Please attach an overall budget for your ENTIRE event or project that includes the Tourism Support Budget as well as the other areas of your budget that are not to be supported by Tourism. Please show how your own organization is supporting this project, and how other organizations, sponsors, or other grants are fulfilling the need for this event or project.

As part of the larger project to connect 600 W to 400 W  
What funding, if any, is being sought from other organizations for this project?

Hancock County Community Foundation, Hancock  
County Regional Hospital, New Star, Greenfield  
Rotary Club, 200 letters sent to local businesses

(When possible, the Hancock County Tourism Commission suggests that local companies or contractors be utilized when assisting with this project)



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Have you previously requested or been granted funds by the Hancock County Tourism Commission? If so, when and for what purpose were those funds used?

Yes, Funds were used to conduct initial overall project cost in 2014

**Timing**

When are the funds needed for this project? Dec 2020

If this is a long term project, is there anyway that funds could be split up over time, with partial payment now, and partial payment at a later date? If yes, how are you proposing this split to happen?

Timeline attached based on award of next level TRAILS grant from DNR

When will the event be completed or the project finished? Dec 2021

You will need to submit a follow up Final Grant Report Sixty days after the completion of this project or event. On what date, will the Tourism Commission be expecting your Final Grant Report along with all of the receipts detailing the expenditures for the Tourism Support Budget listed above? Feb 2022

**Signature**

I hereby submit this application and supportive documents for the proposed request. I have read and understand that I must comply with the Grant Guidelines attached. I understand that if the funded request is approved, the printed and or broadcast material must indicate that **a source of the funding was via the Hancock County Tourism and Visitor Center.**

Applicant Signature: MW Withrow Date: 9-19-19

Title: President

Company or Business Name: Pennsy Trails of Hancock County Inc.

If approved; what name should be listed on the check? Pennsy Trails

How would you like to receive the check? Circle one  
Pick up at Visitor Center  Mail to address on application / Mail to address below.

Mail to: Pennsy Trails 4108 W 400 S  
New Palestine  
IN. 46163

\* please mail pledge letter by Friday Oct. 11th



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**FOR TOURISM COMMISSION USE ONLY**

Hancock County Tourism Commission Approval: Yes or No

Amount Approved: \_\_\_\_\_

Check #: \_\_\_\_\_ Date: \_\_\_\_\_

First Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Second Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Final Grant Report Received? Yes or No

When: \_\_\_\_\_ Complete? \_\_\_\_\_

Submitted to the Board for Review: \_\_\_\_\_

Returned Funds? Yes or No If yes, amount: \_\_\_\_\_

Notes:

## The Pennsy Trails of Hancock County Inc.

### Safety signals at 500 West and 600 West Pennsy Trail Crossings

**Details of cost:**

<b>BASIC HYBRID PEDESTRIAN SIGNAL ITEMS</b>					
APPROXIMATE NUMBER OF LOCATIONS (INTERSECTIONS)					
805-01816	SIGNAL SUPPORT FDN 36" X 36" X 96"	2.0	\$4,800.00		
805-01842	HANDHOLE SIGNAL TYPE 1	3.0	\$7,200.00		
805-01844	CONDUIT STEEL 2 IN DIRECT BORE	900.0	\$21,600.00		
805-02150	PEDESTRIAN SIGNAL INDICATION	2.0	\$2,000.00		
805-02445	CONTROLLER & CABINET P1	1.0	\$40,000.00		
805-02645	SIGNAL POLE FDN 24X24"X36" TYPE A	2.0	\$1,800.00		
805-04980	FLASHING BEACON ASSEMBLY ADV. SIGN	2.0	\$2,700.00		
805-11771	SIGNAL POLE PEDESTAL 16 FT	2.0	\$5,400.00		
805-11376	SIGNAL CANTILEVER STR. 30 FT MA	2.0	\$36,000.00		
805-11496	PEDESTRIAN HYBRID BEACON	4.0	\$8,000.00		
805-11817	PEDESTRIAN PUSH BUTTON APS (TONE)	2.0	\$4,200.00		
805-78445	SIGNAL SERVICE WITH POLE, RISER	1.0	\$1,300.00		
805-78467	SIGNAL CABLE, SERVICE COPPER 3C/8 GA	100.0	\$520.00		
805-78485	SIGNAL CABLE, CONTROL 5C/15 GA	1,200.0	\$4,080.00		
805-78490	SIGNAL CABLE, CONTROL 7C/14 GA	400.0	\$1,480.00		
805-78925	CONTROLLER CABINET FOUNDATION P1	1.0	\$1,800.00		
802-09840	SIGN, SHEET WITH LEGEND, 0.100 IN THICK	18.0	\$558.00		Required match
				For 2 signals	20%
				SUB-TOTAL	\$28,687.60

