



## Hancock County Tourism Commission

### Final Grant Report

Hancock County Tourism & Visitor Center Office 119 W. North St., Greenfield, IN 46140

317-477-8687 ♦ [info@visitinhancock.org](mailto:info@visitinhancock.org) ♦ [www.visitinhancock.org](http://www.visitinhancock.org)

## Grant Report

Please Read Carefully

Hancock County Tourism is supported through a 5% innkeeper's tax on all hotel guests. Since these are tax dollars, all grantees are required to report to the Hancock County Tourism exactly where the granted money was spent. This creates transparency in the spending of tax dollars through documentation of where and how these dollars were used. Therefore, as a recipient of Hancock County Tourism grant dollars – you must show a receipt for all of the grant dollars that were awarded to you. Failure to account for this money with a receipt may result in the Tourism Commission requesting a return of those unaccounted dollars. Any unspent dollars that you were awarded, must be returned to the Hancock County Tourism Commission.

Furthermore, Tourism is designed to bring people who live outside of the county boundaries to events, and attractions that are inside the county boundaries. Therefore, as a part of the granting process, you are required to show how people from outside of the county are being drawn to your event or attraction. You must have taken some effort to track visitors either through surveys, registration, or some other form of information gathering purposes. This justifies the use of tourism grant dollars by attracting out of county visitors.

Lastly, since the Tourism grant is supported through the innkeeper's tax, you must demonstrate some effort to involve hotels in your event or project. This could be working with hotels to secure rooms for vendors or visitors, providing a link to the listing of the hotels located on the Tourism website on your website, advertising our local hotels in your event literature, offering information about your event or attraction to the local hotels to enhance their guests' visit. As a part of this report, you will need to show how you made an effort to involve the hotels in your event or attraction.

If you should have any questions or concerns, please do not hesitate to contact the Hancock County Tourism Office at 317-477-8687. You can also email the office at [info@visitinhancock.org](mailto:info@visitinhancock.org). The Executive Director, Brigitte Cook Jones, will help you facilitate the grant process and answer any questions.



***Applicant Information***

Company, Business or Organization Name Applying for the Grant:

Hancock County Herb Society

Contact Person and Title: Carolyn Swinford, Acting President

Mailing Address: 1758 W 400 N

City: Greenfield State: IN Zip: 46140

Preferred Phone Number: 317-326-2274 Alternate Number: \_\_\_\_\_

Email: [cjswinford@gmail.com](mailto:cjswinford@gmail.com)

***Event or Project Information***

Describe the project or event: Irrigation System for the James Whitcomb Riley Home & Museum gardens

If this was an event, what was your attendance? n/a

How did you/will you track outside visitors to your event or project?

By using the attendance statistics/numbers from the Riley Home & Museum, the Pixie Garden programs, 'Lizabuth Ann's Kitchen rentals, by any educational opportunities presented and tracked at the Riley Home & Museum

If your event has already happened can you provide out of county statistics?

n/a

How did you engage/will you engaging the county hotel industry in your event or project?





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Will include a link to the Hancock County Tourist Commission list of hotels, found under the *Where to Stay* tab (<http://visitinhancock.org/stay/>) in our garden brochures

Where did you place the Hancock County Tourism logos as a sponsor of your event or attraction?

Will include the Hancock County Tourism logo and information that the irrigation system was financed by a grant from the Hancock County Tourist Commission in our garden brochures

***Tourism Support Budget***

What was the total amount that you received as grant support from the Tourism Commission?  
\$3,100.00

Please provide a breakdown of the expenditures that were paid using Tourism grant monies. Please attach a copy of all receipts. You may attach a separate budget breakdown.

Project Needs Description: Installation of irrigation system for the gardens between the Riley Home and museum

(i.e. advertising, project support, studies or plans, operating expenses)

\$ <u>\$3,100.00</u>	<u>Installation of irrigation system</u>
\$ _____	_____
\$ _____	_____

Were there any unspent Tourism funds? ~~Yes~~ or No?

If yes, state the amount, and submit a check made out to the Hancock County Tourism Commission: \_\_\_\_\_.

Signature

I hereby submit this report and supportive documents for the final tourism grant report. I have certified that all of the information contained in this report is true, complete and accurate.

Applicant Signature: Carolyn Swinford Date: 11/12/19

Title: President

Company or Business Name: Hancock County Herb Society



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Applicant Signature: Carolyn Gordinford Date: 11/12/19

Title: President

Company or Business Name: Hancock County Herb Society



**INVOICE**

**S&S Irrigation, Inc.**  
(317)549-0627

Printed 12/06/19  
service address

Customer # 4536

James Whitcomb Riley Museum  
250 W Main St  
Greenfield IN 46140

Invoice #46929

Please Remit \$3,100.00

Res. (317)462-2225 Judy

Bus. (317)326-2274 Carolyn

Description	Quantity	Unit Price	Amount
<b>Installation of Lawn Sprinkler System</b>			
Installation of system	1 Each	3100.00	3,100.00
Installation of irrigation systyem for landscape beds.			

PA. 9-30-19  
CK. # 1039

Net 15 days or Contract Terms

**S&S Irrigation, Inc.**  
1924 N Meridian Rd  
Greenfield, IN 46140

PLEASE INDICATE PAYMENT AMOUNT & CHECK NUMBER

AMOUNT	CHECK NO.

James Whitcomb Riley Museum  
250 W Main St  
Greenfield IN 46140

Job # 51294  
Customer # 4536



**S&S Irrigation, Inc.**  
1924 N Meridian Rd  
Greenfield, IN 46140

Please Remit **\$3,100.00**  
Printed 12/06/19  
Invoice # 46929

PLEASE RETURN THIS PORTION WITH YOUR PAYMENT. BE SURE ADDRESS SHOWS THROUGH WINDOW.



# Hancock County Herb Society

Greenfield, Indiana



Organized in 1998

## Mission:

"To promote the knowledge, use and enjoyment of herbs through education programs, research and gardening opportunities."

## Benefits of Membership:

- 1.) Learn about herbs and their many uses – culinary, aromatic, medicinal and ornamental
- 2.) Educational programs
- 3.) Garden tours and outings
- 4.) Friendships with others who grow and use herbs
- 5.) Opportunities for community service

Members must serve on at least one committee of their choice, including:

- Program/Education
- Membership

- Project
- Ways and Means
- Hospitality/Courtesy
- Historian/Archivist
- Nominating
- Publicity
- Botany/Horticulture
- Gardens

## Offices include:

- Chairman
- Vice Chairman
- Secretary
- Treasurer

Annual membership dues of \$15, due in August.

### Annual Events:

- Members maintain garden beds at the Riley Home and Museum
- Members present program on the international "Herb of the Year"
- Spring plant sale in May
- June Anniversary Party
- Involvement in Riley Days activities
- December Christmas Pitch-in

When staying in Hancock County,  
please visit:

<http://visitinhancock.org/stay/>

### Riley Garden projects:

- Rose & Arbor Garden  
*The Rose* - poem by  
J.W. Riley
- Pixie Garden  
*The Pixy People* - poem by  
J.W. Riley
- Butterfly Garden  
*The Jaybird* - poem by  
J.W. Riley
- Pioneer Garden  
Pioneer Herbs and their Uses  
information plaque
- Water Feature Garden  
*The Brook-Song* - poem by  
J.W. Riley

*Irrigation system funded by a grant  
from Hancock County Tourism  
Commission. Thank you!*



The Hancock County Herb  
Society welcomes new  
members!

For more information, please  
contact:

Deborah Smith – 317-586-1027  
[columbia80mo@gmail.com](mailto:columbia80mo@gmail.com)

or

Carolyn Swinford – 317-326-2274  
[cjswinford@gmail.com](mailto:cjswinford@gmail.com)  
\*\*\*\*\*

Name: \_\_\_\_\_

E-  
mail: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_



## LITTLE BROOK BY J.W. RILEY

Little brook! Little brook!

You have such a happy look—

Such a very merry manner, as

You swerve and curve and crook—

And your ripples, one and one,

Reach each other's hands and run

Like laughing little children

In the sun!





Stone Garden Bed Edging Ideas

Flower Bed Dry  
Stack Stone

Stone Raised  
Planting Bed

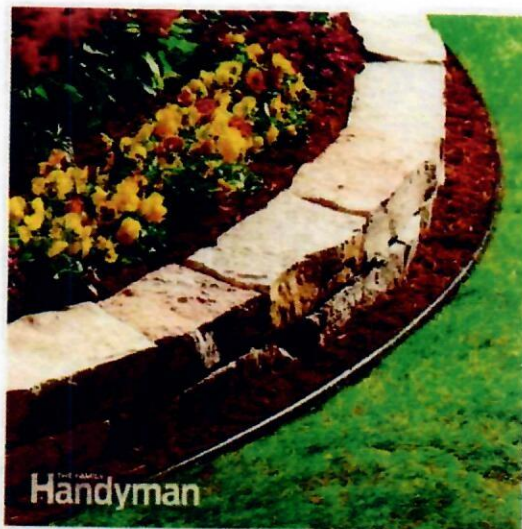
Frugal Raised  
Garden Bed

Australia Garden  
Edging Ideas

Raised Bed Garden  
Layouts

Remodelaholic | 27 Beautiful Garden Edging Ideas

Remodelaholic | 430 x 430 jpeg | Image may be subject to copyright



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Concrete Landscape  
Edging

Stone Landscape  
Edging Borders

Natural Stone Landscape  
Edging

Accent Curbs Landscape Edging Profiles

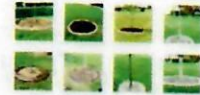
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